

St. Margaret's Episcopal Church

Minutes of the Vestry Meeting

December 14, 2020

Present: Fr. Tommy Dillon, Senior Warden – Julie Parrish, Junior Warden – Ronny Daley, Secretary – Diane Bondioli, Treasurer -- Jack Warner, Tammy Gremillion, Mark Liggett, Molly Blackwell. Present via Zoom: Traci Precht, Jennifer Ocken.

Meeting convened at 6:30 pm.

- I. Opening devotion led by Fr. Tommy Dillon.
- II. Check-in: Discussion of "How is this Advent for you?"
- III. Approval of November 2020 Vestry Minutes. Motion to approve minutes by Jack Warner, seconded by Molly Blackwell. Motion passed unanimously.
- IV. Senior Warden Report.
 1. Senior Warden attempted to contact 13 members who had pledged during 2020 but did not renew pledge in 2021. She was unable to contact several members.
- V. Junior Warden Report.
 1. The wood doors to the sanctuary have been refinished at a cost of \$1250.00, paid from St. Margaret's funds. The transom also needed repair at a cost of \$650, which was paid by a private donor.
 2. The hall lights by the office were converted to LED's, with the cost paid by a private donor.
 3. Junior Warden is following up with Entergy on fixing the rear spot light in the parking lot. The work is reportedly on Entergy's schedule.
 4. The main air conditioning unit in the parish hall must be charged up with Freon. Paul Allman will perform the work, but the project will be quite expensive. At the present time, only the small unit in the parish hall is functioning.
 5. As funds become available, conversion of T-12 bulbs to T-8 LED's will continue.
 6. The outdoor storage shed will be cleaned out in the coming month.
 7. Church sanctuary ceiling needs to be re-taped and painted. There are two areas where the tape has split and is now peeling back.
 8. The roof has been found to have hail damage.
 9. The partial roof repair appears to be holding.
- VI. Treasurer's Report (see report for details)
 1. Balance Sheet of November 30, 2020.
 - a. Cash in banks: \$113,101.74
 - b. Other current assets: \$200.00

- c. Fixed assets net of depreciation: \$671,429.98
 - d. Current liabilities: \$2,017.87
 - e. Long term liabilities: \$218,219.02
 - f. Restricted Funds: \$93,504.02
2. Profit and Loss for November 30, 2020 and Year to Date
- a. Revenue of \$21,997.04
 - b. Pastoral Expenses of \$10,165.66
 - c. Personnel Expenses of \$4,287.93
 - d. Administrative Expenses of \$6,289.49
 - e. Program Expenses of \$854.10
 - f. General Expenses of \$3,004.59
 - g. Month ended with a Net Deficit of \$2,604.73 against a Budgeted Deficit of \$4,731.30; Year to date Actual Income of \$6,671.55 against a Budgeted YTD Deficit of \$9,887.14.

VII. Rector Report:

- 1. Sunday attendance has averaged 80 people attending in person, with additional on-line participants, so St. Margaret's is now reaching more people than before the coronavirus crisis.
- 2. Jean Faria of the Renovation Team presented a budget request for \$15,000 in 2021 for the Children's Ministry.
- 3. On December 27, Joan Weber will offer Morning Prayer at the 8:00 service, while the 10:00 service will be an on-line worship experience with Fr. Denny Allman preaching and contributions from musicians throughout the Diocese.
- 4. Lester Mut has been approved to move on with postulancy at the School of Iona.
- 5. Joan Weber has begun the ordination process. She met with the Bishop and the Discernment Team. Joan's goal is to serve as a non-stipendary priest for a church in need.
- 6. The SPIN Ministry has been concluded. We are now reaching more people through our collaboration with Elizabeth Perry and Our Lady of the Lake in providing healthy food for impoverished families in North Baton Rouge.
- 7. The Follies exceeded its goal. A total of \$7,000.00 was donated by two individuals, and the on-line auction raised \$1,600.00. Thanks to Maria Curry for her many contributions.
- 8. The Crowd Sourcing fundraiser will be on Facebook this month; thanks to Jennifer Ocken and Charlie Vaughn for their active roles.

VIII. Old Business:

- 1. Update by Jack Warner on Payroll Protection Plan –no progress with SBA; however, we are not dependent on the PPP funds since funds continue to be held in a restricted fund.

2. The 2021 Budget Committee (Kathy Foster, Mark Liggett, Jack Warner, and Fr. Tommy) prepared a Preliminary Budget for Vestry review and discussion. The Final Budget will be approved at the January Vestry meeting and presented to the congregation at the Annual Meeting on January 24.
3. Molly Blackwell, Debby Boies and Brittany Zimmerman have agreed to be Vestry candidates for three-year terms beginning in January 2021. The Vestry candidates will be invited to the January 2021 Vestry meeting.
4. Meditation Garden update by Molly Blackwell. The Chapel will be open by Christmas. Michael Weber has made a beautiful cross and will work on building a labyrinth. Joan Weber is conducting prayer groups in the Meditation Garden.
5. Fr. Tommy is optimistic about the 2021 Follies given our success with the virtual Follies in 2020. The Crowd Sourcing project will provide new fundraising options.

IX. New Business:

1. The Clergy Housing Resolution was presented for Vestry review. The housing resolution addresses tax aspects of Fr. Tommy's compensation package and must be approved annually. Motion to approve the Clergy Housing Resolution by Traci Precht, seconded by Julie Parrish. Motion passed unanimously.
2. The 2021 Annual Meeting will be held virtually on January 24 at noon.
3. St. Margaret's delegates to the 2021 Diocesan Convention will be Julie Parrish, Paul Allman, and Lester Mut. Molly Blackwell will serve as alternate.
4. The next Vestry meeting will be on January 11.

X. Closing prayer by Fr. Tommy, followed by adjournment at 7:53 p.m.