

St. Margaret's Episcopal Church

Minutes of the Vestry Meeting

June 8, 2020

Present: Fr. Tommy Dillon, Senior Warden – Julie Parrish, Junior Warden – Ronny Daley, Secretary – Diane Bondioli, Treasurer -- Jack Warner, Traci Precht, Tammy Gremillion, Mark Liggett.

Absent: Jennifer Ocken.

Meeting convened at 6:30 pm.

- I. Opening devotion led by Fr. Tommy Dillon.
- II. Check-in: Discussion of what are we doing to protect God's creation.
- III. Approval of May 2020 Vestry Minutes. Motion to approve minutes by Traci Precht, seconded by Tammy Gremillion. Motion passed unanimously.
- IV. Senior Warden Report. Compliments from congregation members on on-line services and coffee hours.
- V. Junior Warden Report.
 1. Vent in children's restroom fixed by Ronny Daley and Paul Allman.
 2. Exit lights have been repaired.
 3. Bug Man spraying.
 4. Corroded flag pole cable to be replaced.
- VI. Treasurer's Report (see report for details)
 1. Balance Sheet of May 31, 2020.
 - a. Cash in banks: \$153,846.71
 - b. Other current assets: \$1,390.33
 - c. Fixed assets net of depreciation: \$671,429.98
 - d. Current liabilities: \$1,223.05
 - e. Long term liabilities: \$228,332.01
 - f. Restricted Funds: \$103,975.48
 2. Profit and Loss for May 31, 2020 and Year to Date
 - a. Revenue of \$18,511.09
 - b. Pastoral Expenses of \$7,179.12
 - c. Personnel Expenses of \$2,805.75
 - d. Administrative Expenses of \$5,312.20
 - e. Program Expenses of \$106.63
 - f. General Expenses of \$3,123.12
 - g. Month ended with a Net Deficit of \$15.73 against a Budgeted Deficit of \$3,726.36; Year to date Actual Income of \$17,273.00 against a Budgeted YTD Deficit of \$2,290.02

* Discussion of Budget Options Review – parish is currently holding its own.

* Discussion of change to Quickbooks on-line. System would manage bookkeeping and payroll in a faster, cheaper, more efficient way and has the

support of our bookkeeper and Treasurer. Discussion of costs involved. Motion to approve moving to Quickbooks on line by Mark Liggett, seconded by Ronny Daley. Motion passed unanimously.

VII. Rector Report:

1. The two Pentecost services were attended by 69 persons.
2. Strong interest continues in on line services, between those who view services live and those who watch on YouTube at other times. Sunday School, Coffee Hour, Wednesday Healing Service and the Friday night Compline service offered by Joan Weber also have strong participation as does the Brene Brown podcast series.
3. More people have been reached through the on-line programs than our prior average for Sunday services. Four new parishioners have joined St. Margaret's since the COVID-19 crisis began.
4. Jackie Lewis will offer a master class on anti-racism on June 18 and 19 via Zoom; fee will be \$20.
5. Ronny Daley and Jack Warner have participated in on-line programs on re-opening churches.
6. Ministry Architects will be working with Molly Blackwell and our young families on programs including on-line Vacation Bible School.
7. Inclusive Louisiana retreat to be held at the Solomon Center.
8. Central Louisiana Area Health Education Center AHEC program will use the sanctuary during June 15-19 for a program for high school students interested in health careers. The program will have 8 student participants, 1 educator, and several guest speakers; AHEC will make a donation to St. Margaret's and be responsible for cleaning and other safety issues.
9. Invite-Welcome Connect online event; Fr. Tommy has been asked to provide a 90 second video that will be shown to 1200 registered participants.

VIII. Old Business:

1. Update by Jack Warner on Payroll Protection Plan – appears we are in a good position to have loan forgiven, but rules are subject to change.
2. Budget Option Review - parish is currently holding its own.
3. KidCam Report. Kid Cam is moving forward with plans for the summer at St. Margaret's; they have experience with dealing with coronavirus precautions and restrictions as well as working well with the Montessori program.
4. Reopening Task Force – Ronnie Daley, Fr. Tommy and Deacon Cindy Obier will measure the sanctuary to determine best practices and spacing. Lester Mut purchased sanitizers. Initial plan is to not have bulletins. May add an additional service if needed. Motion to re-gather in the church by Tammy Gremillion, seconded by Ronny Daley. Motion passed unanimously.

- IX. Stewardship update –Thank you letters handwritten by Joyce Parrish will be sent to all members of the congregation. Traci Precht volunteered to cover postage costs.
- X. New Business:
 - 1. Job Description for Parish Administrator has been distributed to Vestry by Fr. Tommy.
 - 2. Fay Barnett submitted her resignation from Vestry; after Vestry discussion, Fr. Tommy will speak with several possible candidates to determine their interest in filling unexpired term; to be voted upon at July Vestry meeting.
 - 3. Julie Parrish and Ronnie Daley participated in a teleconference with Bishop Thompson.
- XI. Thanks to Jack Warner for all his efforts, especially related to the Payroll Protection Plan, and to Fay Barnett for her long service to the Parish.
- XII. Motion for adjournment by Ronnie Daley; seconded by Tammy Gremillion. Motion passed unanimously.
- XIII. Closing prayer by Fr. Tommy, followed by adjournment at 7:45 p.m.