

St. Margaret's Episcopal Church

Minutes of the Vestry Meeting

November 9, 2020

Present: Fr. Tommy Dillon, Senior Warden – Julie Parrish, Junior Warden – Ronny Daley, Secretary – Diane Bondioli, Treasurer -- Jack Warner, Mark Liggett, Molly Blackwell, Jennifer Ocken. Present via Zoom: Traci Precht, Tammy Gremillion.

Meeting convened at 6:32 pm.

- I. Opening devotion led by Fr. Tommy Dillon.
- II. Check-in: Discussion of "9 Things You Can Do to Heal the Nation."
- III. Approval of October 2020 Vestry Minutes. Motion to approve minutes by Jack Warner, seconded by Tammy Gremillion. Motion passed unanimously.
- IV. Senior Warden Report.
  1. Lilly Foundation signed agreement for Fr. Tommy's sabbatical leave during May, June, and July of 2021. His destination and program will hinge on the coronavirus situation in 2021.
  2. Key control. All locks will be re-keyed, with a pin pad used for access to the office. The parish administrator will coordinate distribution of keys as needed.
  3. Thanks to Molly Blackwell and members of the Renovation Team for the successful Halloween event for children and their families.
- V. Junior Warden Report.
  1. The wood doors to the sanctuary will be taken down, sanded, and resealed with marine-grade polyurethane this month.
  2. The Junior Warden continues to work on roofing issues.
  3. The outdoor storage shed will be cleaned out in the coming month.
  4. Church sanctuary ceiling needs to be re-taped and painted. There are two areas where the tape has split and is now peeling back.
- VI. Treasurer's Report (see report for details)
  1. Balance Sheet of October 31, 2020.
    - a. Cash in banks: \$115,892.48
    - b. Other current assets: \$200.00
    - c. Fixed assets net of depreciation: \$671,429.98
    - d. Current liabilities: \$2,833.01
    - e. Long term liabilities: \$220,053.17
    - f. Restricted Funds: \$90,928.24
  2. Profit and Loss for October 31, 2020 and Year to Date
    - a. Revenue of \$16,875.02

- b. Pastoral Expenses of \$9,769.48
- c. Personnel Expenses of \$2,976.93
- d. Administrative Expenses of \$7,060.08
- e. Program Expenses of \$2,494.60
- f. General Expenses of \$3,090.49
- g. Month ended with a Net Deficit of \$8,516.56 against a Budgeted Surplus of \$5,849.73; Year to date Actual Income of \$9,134.94 against a Budgeted YTD Deficit of \$5,155.84

VII. Rector Report:

1. Congratulations to Molly Blackwell, Renovation Team and volunteers for a successful Halloween event.
2. A planning summit for the young families program will be held every other month.
3. Work with Ministry Architects is ongoing.
4. Diocesan group is meeting every other week to share resources and struggles.
5. During Advent, the 8:00 service will use Rite I; the 10:00 service will continue to use Rite II.
6. Christmas Eve services will be at 3:00 and 5:00 PM with a morning service on Christmas Day.
7. Jeanette Bourg and Pastoral Care team will make telephone calls to every member to the parish – reaching out on what they are grateful for in this difficult year.
8. Several weddings and two baptisms have been celebrated under coronavirus guidelines.
9. Continued work with Inclusive Louisiana.
10. Parish administrator Connie Doughty and her husband have donated outdoor speakers.
11. A Deanery-wide confirmation will be held outdoors at St. Margaret's.
12. Paul Allman, Julie Parrish and Catherine Buck have worked on the stewardship ingathering.
13. The church office will be closed between December 28 and January 3.
14. Lester Mut has been preparing to go forward with studies towards the diaconate, hopes to enroll in the Iona School next fall. Another parish member is interested in ordination as well.
15. The 2020 Parochial Report includes new metrics.
16. Ross Young doubled our bandwidth to keep on-line services from dropping.
17. Fr. Tommy will take vacation December 12-13.

VIII. Old Business:

1. Update by Jack Warner on Payroll Protection Plan –SBA is still not accepting loan forgiveness documents; however, we are in a good position to document use of funds in accordance with program guidelines; funds continue to be held in a restricted fund.
2. The Fall Stewardship Campaign will culminate on November 15, the Feast of St. Margaret.
3. The 2021 Budget Committee will be comprised of Kathy Foster, Mark Liggett, Jack Warner, and Fr. Tommy and will begin work in December.
4. Molly Blackwell and Debby Boies have agreed to be Vestry candidates for three-year terms beginning in January 2021. At least one additional candidate is needed.
5. Meditation Garden update by Molly Blackwell. The altar is nearly finished and the Bishop will consecrate it during his next visit. The Meditation Garden is particularly lovely now that fall has come.
6. Jennifer Ocken updated the Vestry regarding filming work with Charlie Vaughn for Fall Fundraising-Crowd Sourcing Project and an on-line Follies and auction. Goal is to expand reach of fund-raising activities. St. Margaret's has been approved by E-Bay as a nonprofit. The Follies will include videos by Maria Curry, members of the congregation and "special guests".

IX. New Business:

1. The Audit Report, delayed due to the coronavirus, has been successfully completed.
2. An on-line class for all involved with children's ministry is available; completion of the training is required for everyone who receives keys to the church.
3. Fr. Tommy discussed the November 16, 2020 deadline for filing a proof of claim with the Boy Scouts of America to provide protection to St. Margaret's in the event a child abuse claim was filed regarding the Boy Scout troop sponsored by the church approximately 20 years ago. Chancellor David Cassidy will prepare and submit the proof of claim and will bill the parish only for costs. Motion to file proof of claim by Jennifer Ocken, seconded by Molly Blackwell. Motion passed unanimously.
4. A celebration of the SPIN Ministry will be held on November 15 to coincide with the commissioning of the new Outreach Committee. Suzanne Jameson and others instrumental in SPIN will be present and it is hoped that members of the community served by SPIN will be part of the event.

X. Closing prayer by Fr. Tommy, followed by adjournment at 7:47 p.m.