

St. Margaret's Episcopal Church  
Minutes of the Vestry Meeting  
September 14, 2020

Present: Fr. Tommy Dillon, Senior Warden – Julie Parrish, Junior Warden – Ronny Daley, Secretary – Diane Bondioli, Treasurer -- Jack Warner, Tammy Gremillion, Molly Blackwell, Jennifer Ocken, Mark Liggett.

Absent: Traci Precht.

Meeting convened at 6:32 pm.

- I. Opening devotion led by Fr. Tommy Dillon.
- II. Check-in: Discussion of reconciliation and the ability to offer forgiveness.
- III. Approval of August 2020 Vestry Minutes. Motion to approve minutes by Molly Blackwell, seconded by Ronny Daley. Motion passed unanimously.
- IV. Senior Warden Report.
  1. Safety precautions have been successful; attendees feel comfortable with in-person services.
- V. Junior Warden Report.
  1. The annual fire equipment test was conducted on September 9; St. Margaret's passed.
  2. Paul Allman was able to fix the air conditioning in the church.
- VI. Future projects include refinishing the church doors and repairing the ceiling in the sanctuary.
- VII. Treasurer's Report (see report for details)
  1. Balance Sheet of August 31, 2020.
    - a. Cash in banks: \$134,070.98
    - b. Other current assets: \$200.00
    - c. Fixed assets net of depreciation: \$671,429.98
    - d. Current liabilities: \$2,547.73
    - e. Long term liabilities: \$223,392.06
    - f. Restricted Funds: \$93,061.04
  2. Profit and Loss for August 31, 2020 and Year to Date
    - a. Revenue of \$17,542.59
    - b. Pastoral Expenses of \$9,404.35
    - c. Personnel Expenses of \$2,932.75
    - d. Administrative Expenses of \$7,357.67
    - e. Program Expenses of \$573.41
    - f. General Expenses of \$3,103.52
    - g. Month ended with a Net Deficit of \$5,829.11 against a Budgeted Surplus of \$1,065.74; Year to date Actual Income of \$20,896.15 against a Budgeted YTD Deficit of \$5,476.29.

I) \* Treasurer notes differences in presentation of financial data between QuickBooks Desktop, and our new program, QuickBooks On-line.

VIII. Rector Report:

1. Joe Boniol will be commissioned as Altar Guild Director on October 4, with Debby Boies serving as Vice-Director. Kathy Foster's more than 20 years of service as Director will be gratefully recognized.
2. The Rector will meet with the Ministry Chairs (Program Ministry Team) to come up with a 90 day plan to develop a goal statement for each group.
3. The second half of the Season after Pentecost will feature a new liturgy, incorporating more Celtic music and using the Tartan vestments created in honor of Fr. Denny and Norma Allman's long service to the church. A new Eucharistic prayer will be used, and there will be a focus on creation care.
4. During the coronavirus limitations, Maria Curry will begin providing music at the 8:00 service on September 20. We are able to do so using the scholarship funds previously designated for a singer at the 10:00 service.
5. Fr. Tommy will take vacation time in October. Fr. Ralph Howe will cover the Sunday service on October 9. Fr. Denny Allman will cover the midweek healing services on October 7 and 14.
6. Excitement is building about working with Ministry Architects regarding the future of parish programs for children and young families.
7. The Diocesan Convention will be an on-line event on October 24. No resolutions will be offered. Senior Warden Julie Parrish will be St. Margaret's lay representative.
8. Fr. Tommy, Molly Blackwell, Julie Parrish and Charlie Vaughn will participate in a Zoom meeting on September 17 to discuss how the "why" of St. Margaret's can be captured in video. Jennifer Ocken's expertise will be invaluable moving forward.
9. Deacon Jon Owens, Associate for Ministry Development and Deacon for St. John's Episcopal Church in Oakland, California, will preach on Sunday, October 4.

IX. Old Business:

1. Update by Jack Warner on Payroll Protection Plan – bank is still not accepting loan forgiveness documents; but we are not dependent on the PPP forgiveness; funds continue to be held in a restricted fund. Discussion on possibility of returning funds to the Small Business Administration. Treasurer is confident that St. Margaret's has been very cautious in addressing requirements of the SBA program.

2. Hiring of a New Parish Administrator remains pending. We will post job notices on local websites, Jennifer Ocken will distribute to professional contacts.
3. Molly Blackwell reported on progress towards Ministry Architects goals. Two teams have been assembled. Judy Fry, Jean Faria, Kathy Meyer, Chris Matt, and Keith Duplechain will serve on the Renovation Team, while Cheryl Duplechain, Catherine Buck, Dave Foster, Joan Weber, Becky Doiron, and Peggy Twyman will serve on the Prayer Team. A binder of Ministry Architect documents is being assembled for review by the Vestry and other interested parties.
4. Further reporting, Molly Blackwell noted a Program Design Summit would be held on November 6 and 7, and that the current number of children in the parish is 24, with new babies on the way.
5. Fall Stewardship Campaign update by Fr. Tommy. Given current challenges, the stewardship programs prepared by the Episcopal Network for Stewardship might be the most advantageous approach.

X. New Business

1. Formal ratification of the Vestry's September 1, 2020 electronic vote supporting Fr. Tommy's serving as Priest in Charge at the Church of the Nativity in Rosedale, Louisiana on a part-time basis. Motion by Molly Blackwell, seconded by Tammy Gremillion. Motion passed unanimously.
2. Determination of issues with Here Today Gone Tomorrow proceeds is an ongoing matter.
3. Julie Parrish and Traci Precht will be working as Human Resources Committee members.
4. Update on the Meditation Garden by Molly Blackwell. Molly Blackwell, Peggy Twyman, Becky Doiron, and Jean Faria have been active volunteers in this project, with assistance from other congregation members and outsiders including Guy's Junk Removal. Donations of labor, supplies and funding from the congregation would move the project forward.
5. Jennifer Ocken addressed the use of videos in promoting St. Margaret's message.

XI. Motion to adjourn by Jennifer Ocken, seconded by Tammy Gremillion. Motion Passed unanimously.

XII. Closing prayer by Fr. Tommy, followed by adjournment at 8:15 p.m.